



MARCH 7, 2016 BOARD MEETING

1. Opening Meeting

- a. Call to Order (President Wolf)
- b. Pledge to the Flag

2. Approval of Minutes

Approval of the February 16, 2016 Regular Board Meeting Minutes and the February 16, 2016 Committee of the Whole Meeting Minutes.

3. Student Recognition - Taylor Farling and Kelsey Kerrick

Mr. William August, will recognize **Kelsey Kerrick** and **Taylor Farling** on their performance at the SkillsUSA District Competition held this year at CPAVTS and Chester County Technical College High School. Twenty-nine students competed in the event with twenty-three of those students placing. Kelsey took 1st Place in the Graphics competition and Taylor took 1st Place in the Auto Technology competition. With this award they will continue on to the State Competition which will be held in April at the Hershey Lodge and Convention Center.

4. Recognition of Vocational-Technical School Students of the Quarter

Mr. William August, High School Principal, will recognize those Vocational-Technical students who have earned "Student of the Quarter" awards for the second quarter of the 2015-2016 school year.

Grade 9	Jarrett Blake	HVAC
Grade 9	Chloe White	Advertising Art & Design
Grade 10	Lee Deihl	World Studies
Grade 10	Kelsey Kerrick	Graphic Communication
Grade 10	Andrew Walker	American Studies
Grade 10	Elwood Yohe	Automotive Collision Technology
Grade 11	Dylan Reidel	Electrical Construction & Maintenance
Grade 11	Brandon Shughart	Automotive Technology
Grade 11	Makayla Slatt	Nursing/Nursing Assisting
Grade 12	Laurel Deihl	Horticulture & Landscaping
Grade 12	Roselen Jenkins	Early Childhood Education

5. Recognition of Students of the Quarter

Mr. William August, will also recognized those students who have earned academic achievement awards for the second quarter for the 2015-2016 school year.

Music Dept.

Grade 9 Hailey Barnhart
Grade 10 Brandon Mooney
Grade 11 Noah Harrison
Grade 12 Karly Sheriff

Tech Ed. Dept.

Grade 9 Kollin Henneman
Grade 10 Cody Breon
Grade 11 Lucas Paris
Grade 12 Samantha Holtry

PE/Health Dept.

Grade 9 Jade Uilkema
Grade 10 Andrew Kulp
Grade 11 Yvonne Mullen
Grade 12 Nicholas Boyd

World Language Dept.

Grade 9 Colin Boyd
Grade 10 Theodore Magee
Grade 11 Abigail Schaefer
Grade 12 Olivia Fry

6. Student/Staff Recognition and Board Reports - Morganne Frampton & Noah Powell

7. Financial Reports

a. Payment of Bills

General Fund		
Procurement Card	\$	19,890.60
Checks/ACH/Wires	\$	2,772,675.69
Capital Projects	\$	31,556.76
Cafeteria Fund	\$	0.00
Student Activities	\$	<u>13,274.73</u>
Total	\$	2,837,397.78

Motion to approve the payment of bills as presented.

8. Reading of Correspondence

Mr. Richard W. Fry, Superintendent of Schools received correspondence from Pennsylvania Department of Education, Connie L. Derr, Audit Coordinator, regarding the Single Audit Report for the fiscal year ending June 30, 2014. The scope of the review covered financial data presented in the Schedule of Expenditures of Federal Awards (SEFA). The reviews established that payments were made by PDE to the District during the fiscal year of the audit and are included on the SEFA in accordance with the Office of Management and Budget Circular A-133 regulations.

9. Recognition of Visitors

10. Public Comment Period

11. Structured Public Comment Period

12. Old Business

13. New Business

14. Personnel Items - Action Items

a. Resignation - Bonnie Ickes

Ms. Bonnie Ickes has submitted her resignation as a part-time evening custodian at the High School, effective the end of the 2015-2016 school year.

The administration recommends that the Board of School Directors approve Ms. Ickes' resignation as a part-time evening custodian at the High School , effective the end of the 2015-2016 school year.

b. Resignation - Miriam Tritt

Mrs. Miriam Tritt, Oak Flat Elementary secretary submitted her resignation for the purpose of retirement, effective the end of the 2015-2016 school year.

The administration recommends that the Board of School Directors approve Mrs. Tritt's resignation for the purpose of retirement as a secretary at Oak Flat Elementary School, effective the end of the 2015-2016 school year.

c. Resignation - Jill Davis

Ms. Jill Davis, High School English Teacher submitted her resignation for the purpose of retirement, effective the end of the 2015-2016 school year.

The administration recommends that the Board of School Directors approve Ms. Davis' resignation for the purpose of retirement as a High School English Teacher, effective the end of the 2015-2016 school year.

d. Resignation - Susan Shuey

Mrs. Susan Shuey submitted her letter of resignation for the purpose of retirement as a High School Vocal Music Teacher, effective the end of the 2015-2016 school year.

The administration recommends that the Board of School Directors approve Mrs. Shuey's resignation for the purpose of retirement as a High School Vocal Music Teacher, effective the end of the 2015-2016 school year.

Personnel Items - Action Items

e. Resignation - Mary Centola

Mrs. Mary Centola has submitted her resignation letter for the purpose of retirement as an Elementary School Librarian, effective the end of the 2015-2016 school year.

The administration recommends that the Board of School Directors approve Mrs. Centola's resignation for the purpose of retirement as an Elementary School Librarian, effective the end of the 2015-2016 school year.

f. Resignation - Susan Cappelli

Mrs. Susan Cappelli District Athletic Trainer, has submitted her resignation letter for the purpose of retirement, effective the end of the 2015-2016 school year.

The administration recommends that the Board of School Directors approve Mrs. Cappelli's resignation for the purpose of retirement as District Athletic Trainer, effective the end of the 2015-2016 school year.

g. Resignation - Randy Roth

Ms. Randy Roth has submitted her resignation letter as a Girls Volleyball Coach, effective immediately.

The administration recommends that the Board of School Directors approve Ms. Roth's resignation as a Girls Volleyball Coach, effective immediately.

h. Recommendation for Approval of Substitute Aides

The administration would like to recommend the individuals listed to be added to the 2015-2016 substitute aide list.

Michelle Pugliese

Melissa Rhoads

The administration recommends that the Board of School Directors approve the individuals listed to be added to the 2015-2016 substitute aide list as presented.

i. Aide Transfer Recommendation - Sarah Cornman

The administration would like to recommend the transfer of Ms. Sarah Cornman, currently a High School Learning Support Aide to the position of a High School Resource Aide. Ms. Cornman's hourly wage will be adjusted from \$10.40 to \$11.57.

The administration recommends that the Board of School Directors approve Ms. Cornman's transfer and the adjustment of her hourly wage as presented.

j. Aide Recommendation - Jenna Hoffman

The administration would like to recommend Ms. Jenna Hoffman as a Learning Support Aide at Mt. Rock Elementary School, replacing Ms. Mary Henry who has resigned. Ms. Hoffman will work 5.75 hours per day with an hourly wage of \$10.40.

The administration recommends that the Board of School Directors approve Ms. Hoffman as a Learning Support Aide at Mt. Rock Elementary School with an hourly wage of \$10.40 working 5.75 hours per day.

Personnel Items - Action Items

k. Aide Recommendation - Brian Drake

The administration would like to recommend Mr. Brian Drake as a High School Learning Support Aide, replacing Ms. Tiffany Blain who has transferred into another aide position. Mr. Drake will work 5.75 hours per day with an hourly wage of \$10.40, retroactive to February 25, 2015.

The administration recommends that the Board of School Directors approve Mr. Drake as a High School Learning Support Aide with an hourly wage of \$10.40 working 5.75 hours per day, retroactive to February 25, 2016.

l. Coaching Recommendations

Mr. Jay Hockenbroch, Athletic Director would like to recommend the individuals listed as coaches for the respective teams as noted.

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|-----------------------|--------------------------------------|
| Michael Ginter | Junior High Boys Soccer Coach |
| Ryan Kelley | JV Baseball Coach |
| Josh Petty | Interim Head Baseball Coach |
| Brian Drake | Volunteer Track Coach |

The administration recommends that the Board of School Directors approve the appointments of the above listed coaches as presented.

15. New Business - Action Items

a. Credit Pay

The professional employee whose name is listed below has successfully completed graduate work and is entitled to the specified amount in accordance with the negotiated contract.

Brandie Shatto \$1,800.00

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association, the Act 93 Agreement and the Big Spring School District.

b. Approval of the Proposed 2016-2022 Strategic Plan

Mr. Kevin Roberts, Assistant Superintendent, and the District Improvement Committee, have updated and prepared the proposed 2016-2022 Strategic Plan. A copy of the 2016-2022 Strategic Plan was presented to the Board of School Directors at the February 16, 2016 Board meeting as a Board information item.

The administration recommends that the Board of School Directors approve the updated 2016-2022 Strategic Plan as presented.

New Business - Action Items

c. Approval of the Proposed Questeq Contract

At the end of last year the District issued an RFP for vendors to provide technology services. Subsequently the committee, headed by Mr. Barrick, agreed that Questeq was the unanimous choice. In coordination with Questeq, the administration negotiated for 4 employees to remain on the District payroll initially and two to be terminated as they move to Questeq payroll. A copy of the proposed contract is included with the agenda.

The administration recommends that the Board of School Directors approve the contract with Questeq, Inc. for a period of 5 years. The Superintendent is authorized to sign the contract pending final Solicitor approval and take all necessary steps to implement the contract.

d. Approval of Construction Payments - Capital Projects

The District received the following payment applications for ongoing projects. Copies of the payment requests are included with the agenda.

<u>Project</u>	<u>Contractor</u>	<u>Payment</u>	<u>Balance</u>
OF HVAC PC	Honeywell	\$56,805.00	\$28,403.00
MR Pave	CenterPoint Inc.	\$1,720.14	\$22,180.00
MR Pave	W.Pennsboro	\$ 173.22	--

The administration recommends the Board of School Directors approve the payments of \$56,805.00 to Honeywell, \$1,720.14 to CenterPoint Engineering, Inc. and \$173.22 to West Pennsboro Township from the Capital Project Fund.

e. Approval of Construction Payments - Stadium & Track Project Fund

The District received the following payment applications for the ongoing Stadium & Track Project. Copies of the payment requests are included with the agenda.

The administration recommends the Board of School Directors approve the payments of \$341.76 to Western Cumberland Council of Governments and \$240.00 to West Pennsboro Township from the Stadium & Track Project Fund.

f. Approve 2016 Capital Project List

The administration recommends the Board of School Directors approve the Capital Project List for 2016 as included with the agenda.

g. Approve Dectron Pool Unit Service Contract

It is the recommendation of the Director of Buildings & Grounds that we have an annual operation check performed on the new Dectron pool pack. Given the expense of a new one, and the problems encountered with the old unit, we want to ensure optimum operation with preventive maintenance and this annual service.

The administration recommends the Board of School Directors approve the Assured Inspection Agreement with tristate HVAC Equipment, LLC. for one year in the amount of \$1,680 per year. Further, the Director of Buildings & Grounds is authorized to sign the contract agreement.

New Business - Action Items

h. Approve Release of Teacher/Student Device RFP

Ms. Shatto briefed the concept for the teacher device replacement RFP at the February 16, 2016 Committee of the Whole Meeting. Since then we have added in student devices along with classroom device management software in order to leverage large order pricing and coordinate devices and usage.

The administration recommends the Board of School Directors approve the release of the request for proposals for PC Devices for Teachers & Students.

16. New Business - Information Item

a. Proposed Job Description for Director of Curriculum and Instruction

The administration has updated the job description listed and a copy of the job description has been included with the agenda.

114 Director of Curriculum and Instruction

After the job description has been reviewed by the Board of School Directors and the administration, the administration will present the updated job description for Board approval at the March 21, 2016 Board meeting.

b. Proposed Updated Policy

The administration has submitted the updated policy listed for Board review.

217 Graduation Requirements

The updated policy will be an action item on the March 21, 2016 Board Agenda.

c. Proposed CAIU 2016-2017 General Operating Budget

A summary of the Capital Area Intermediate Unit General Operating Budget for the 2016-2017 school year is included in the agenda. The budget reflects no change for the 2016-2017 school year. The Capital Area Intermediate Unit General Operating Budget will be an action item on the March 21, 2016 Board Agenda.

17. Future Board Agenda Items

18. Board Reports

- a. **District Improvement Committee - Mr. Bob Kanc**
- b. **Athletic Committee - Mr. Swanson, Mr. Gutshall, Mr. Deihl**
- c. **Vocational-Technical School - Mr. Wolf and Mr. Piper**
- d. **Building and Property Committee - Mr. Barrick, Mr. Piper, Mr. Swanson, Mr. Roush, Mr. Gutshall**
- e. **Finance Committee - Mr. Blasco, Mr. Piper, Mr. Swanson, Mr. Gutshall**

Information items for the Board:

- 1. Please check / confirm the schedule for Finance Committee meetings
- 2. The District continues to struggle with the budget failure at the Commonwealth, see attached summary from PASBO.
- 3. The latest assessments from the County are attached. These figures will be used for the 2016-17 budget revenue.

f. **South Central Trust - Mr. Blasco**

g. **Capital Area Intermediate Unit - Mr. Wolf**

h. **Tax Collection Committee - Mr. Wolf and Mr. Swanson**

i. **Future Board Agenda Items**

j. **Superintendent's Report**

Mr. Richard W. Fry, Superintendent of Schools will share the February, 2016 enrollment with the Board of School Directors.

19. Meeting Closing

- a. **Business from the Floor**
- b. **Public Comment Regarding Future Board Agenda Items**
- c. **Adjournment**

Meeting adjourned at _____ PM, **March 7, 2016.**

Next scheduled meeting is: **March 21, 2016.**